

~~CONFIDENTIAL~~ RELEASED

County of Sullivan, NH

Type of meeting: Board of Commissioners Executive Session Meeting Minutes Per RSA 91-A;3.II.(c). – Nursing Home State Survey Discussion
Date & Time: Tuesday, September 4th, 2012; 3:31 PM
Place: Newport, NH – Remington Woodhull County Complex, County Administration Buildings, 1st Floor, Commissioners Conference Room, Zip: 03773

Attendees: Commissioner Bennie Nelson – Chair, Jeffrey Barrette – Vice Chair and John M. Callum Jr. – Clerk, Greg Chanis – County Administrator, Ted Purdy – Sullivan County Health Care (SCHC) Administrator (arrived later in meeting), Rep. Charlene Lovett, and Sharon Callum – Administrative Assistant / Grant Coordinator.

Non Agenda Item Executive Session Per RSA 91-A;3.II.(c) – Nursing Home State Survey Issue

3:31 Motion: to go into Executive Session Per RSA 91-A;3.II.(c). for matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting. **Made by:** Barrette. **Seconded by:** Callum Jr. **Roll call vote:** All commissioners voted in favor of the motion. Those in the Executive included the three Commissioners, County Administrator, SCHC Administrator, Rep. Lovett and Ms. Callum.

3:31 Mr. Converse and Mr. Mountain left the room.

Mr. Purdy noted this was a follow up from the last meeting per Board request. He noted until CMS [Centers for Medicare and Medicaid Services] accepts the SCHC Plan of Corrections to the State survey, at which time results would be seen at the Medicare website, discussions should be in Executive Session. Purdy noted the following survey dates and outcomes:

On August 16th the State surveyed the Health Care Facility for health care aspect.

On August 23th the State performed the life safety survey.

Both survey outcomes were good. They received two tags under:

1. facility management health care of funds: this pertains to the Resident Trust Fund and primarily relates to the reconciliation of the account. SCHC contracts with Resident Fund Management System (RFMS) accounting software to monitors monies coming into the nursing home for residents, some of the monies are already obligated towards nursing home expenses, with other monies for other resident obligations. Mr. Purdy noted, SCHC has not been utilizing the software to its fullest and a balance of \$15,000 to \$25,000, at various points, would show in the account, but could not be reconciled. The amount could relate to un-cashed checks. Purdy noted when they have been looking at the resident trust accounting, it always matches and they were unable to see any outstanding, un-cashed, checks. Their

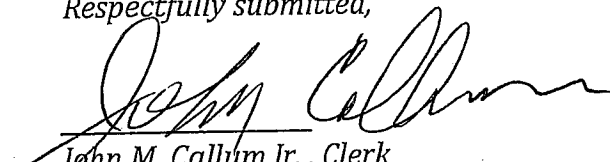
Plan of Correction needs to be submitted by Friday - identified use of system and not using it to its fullest, they need to place a 'check mark' on the system to indicate if the check was cashed, they will be going back a year to identify the checks - 1 million moves within this account within the year. Purdy explained that the system is more complex than they need it to be - there are some support mechanisms that could be helpful, but he's used to having one account run like a check register. He feels going back a year should meet the plan of correction, but they will also go back further.

2. related to resident safety: surveyors identified a resident receiving therapy from a Genesis therapist for wound care; the resident was placed in high bed position and the therapist was called away, leaving resident in the high position. Their Plan of Corrections: re-training staff.
3. Life Safety Tags: Received three tags for life safety related to fire and smoke perforations - fire barriers:
 - 1) fire barrier separation in Stearns II ground floor,
 - 2) elevator shaft on Stearns ground floor, and
 - 3) smoke perforation in the MacConnnell Unit

Mr. Chanis noted, most of the fire barrier tags pertain to holes drilled through walls in order to run conduit, and the space around the conduit was not filled with fire stopped, or had been filled with the appropriate fire stop. Survey of the Decentralized Dining Construction project and fire doors was really good. Mr. Purdy noted the State requires the Plan of Correction to be submitted by September 20th. He confirmed surveys are part of licensing and certification requirements. Rep. Lovett inquired about marketing of nursing home based on survey results; and comparison to other facilities. Mr. Purdy and Chanis discussed how the www.Medicare.gov site shows comparisons to other nursing homes, but surveys at that site are based on a three year period average, and heavy on RN staffing; they expressed concern using the site as a marketing tool.

4:05 Motion: to come out of Executive Session. Made by: Barrette. Seconded by: Callum Jr. Voice vote: All in favor.

Respectfully submitted,


John M. Callum Jr., Clerk
Board of Commissioners

JMC/sjc

Date minutes approved:

09/25/12

Date minutes unsealed or kept sealed:

09/25/12